

CHELAN COUNTY COMMISSIONERS  
MINUTES OF MAY 11&12, 2020

**Monday, May 11, 2020**

**9:03:27 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Deputy Clerk of the Board Susan Ward

**9:03:56 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Richard Johnson, Sheriff, Resignation
  - b) Marv Jeffries, Sheriff, Extend Extra Help
  - c) Zachary Tweden, Natural Resources, Rehire Extra Help
  - d) Jorge Farias, Facilities Maintenance, Resignation

**9:04:15 A.M. Board Discussion**

- Farm Worker Housing
- Health Board Special Meeting
- Amicus Briefing Re: Okanogan-Wenatchee National Forest Service
- Commissioner Bugert's Upcoming Meeting with Kristin Bail, Supervisor for Okanogan Wenatchee National Forest
- Covid-19

**9:19:36 A.M. Auditor Skip Moore**

**Discussion**

- Request to Allow for the Waiving of Competitive Bids – Re: Grant Funds for Election Based Equipment

**9:36:44 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Joint County letter to Governor Jay Inslee Re: COVID-19 20200511C8-1

**9:41:16 A.M. Executive Session Re: Administrator Evaluation**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 5 minutes – Public Notified**

9:55:21 A.M. **Move back to regular session**

9:55:23 A.M. **Recess**

10:01:56 A.M. **County Administrator Cathy Mulhall**

**Discussion**

1. Expo Center Director Karen Welch RE: Exhibit Roof Bids Award Recommendation
2. Garden Administrator Jason Browning RE: Ohme Gardens
3. Administrative Update

10:35:06 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. 2020 Closure of Ohme Gardens 20200511C8-2

10:35:45 A.M. **Bid Award Exhibit Roof**

Two bids were presented on May 5, 2020. After review by Fair/Expo insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Leavenworth Roofing, LLC as low bidder at \$98,245.60.

10:39:58 A.M. **Action**

Moved by Commissioner Bugert, seconded by Commissioner Overbay and carried, that the Board award of Exhibit Roofing bids to Leavenworth Roofing, LLC at a bid amount of \$98,245.60 20200511B1-1

10:44:12 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2020-49 RE: Appointment of Christopher Sharp as CCRJC Director
2. Resolution #2020-50 RE: Appointment of James Brown as CD Director
3. Contract No. K11740 Amendment 1 to WA St Dept. of Corrections Contract 20200511A5-1

10:44:27 A.M. **HR Director Rosario Nystrom**

1. Departmental Update

10:46:12 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

11:04:21 A.M. **Move back to regular session**

11:05:35 A.M. **Natural Resources Director Mike Kaputa**

**11:05:40 A.M. Bid Opening: Mill Creek Fish Passage**

Bid Opening closed to further bids by Chairman England. Eight bids received as follows; Olin Excavation for 432,815.80, Thayer Excavating for 492,027.25, Kysar & Koistinen for 484,285.50, KRCI for 502,491.00, Selland Construction for 558,305.00, John M Willey Construction Inc. for 480,389.00, Pipken Construction for 517,332.00, and Strider Construction for 485,430.00. Bid documents referred to Natural Resources Department to ensure bids meet specifications.

**11:15:36 A.M. Action**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Natural Resources agenda time on May 18<sup>th</sup> at 11:00 AM.

**11:16:31 A.M. Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 5 minutes – Public Notified**

**11:41:55 A.M. Move back to regular session**

**11:41:56 A.M. Discussion**

1. Amendment to agreement with WA Department of Natural Resources for Stemilt forest health treatments
2. Change order to service agreement with US Bureau of Reclamation for Lake Chelan water quality sampling and testing
3. Personal services contract with Wenatchee Valley Planning for Leavenworth-area river recreation survey
4. Agreement with Natural Systems Design for Upper Wenatchee RM 35.6-38.6 Conceptual Design
5. Amendment 1 to contract with Northwest Hydraulic Consultants, Inc., for Icicle Work Group support
6. Recommendation to execute agreement with John M. Willey Construction, Inc., for Cottonwood Flats Restoration Project

**11:50:42 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Amendment to agreement with WA Department of Natural Resources for Stemilt forest health treatments

20200511A5-2

2. Change order to service agreement with US Bureau of Reclamation for Lake Chelan water quality sampling and testing 20200511A5-3
3. Personal services contract with Wenatchee Valley Planning for Leavenworth-area river recreation survey 20200511A5-4
4. Agreement with Natural Systems Design for Upper Wenatchee RM 35.6-38.6 Conceptual Design 20200511A5-5
5. Amendment 1 to contract with Northwest Hydraulic Consultants, Inc., for Icicle Work Group support 20200511A5-6
6. Recommendation to execute agreement with John M. Willey Construction, Inc., for Cottonwood Flats Restoration Project 20200511A5-7

**11:53:04 A.M. Executive Session Re: Natural Resource Director Evaluation**

Upon motion and second by Commissioners Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 6 minutes – Public Notified**

**12:09:21 P.M. Move back to regular session**

**12:10:05 P.M. Recess**

**1:04:17 P.M. HR Director Rosario Nystrom**

- Employee Transition Plan for COVID-19

**1:21:53 P.M. Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**1:26:06 P.M. Move back to regular session**

**1:26:47 P.M. Facility Maintenance Director Brian Travis**

**Discussion**

1. Request to purchase Community Glass for the fabrication and installation of Plexiglas Safety Barriers for the County Clerk’s office for \$18,422.00
2. New touch screen and intercom system for the Jail
3. Capitol Pump First System Controller for \$19,655 for Fairground Pavilion
4. Departmental Update

**1:53:42 P.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Request to purchase Community Glass for the fabrication and installation of Plexiglass Safety Barriers for the County Clerk’s office for \$18,422.00 20200511B4-2

2. Request to purchase Capitol Pump First System Controller for \$19,655 for Fairground Pavilion– **add on** 20200511B4-3

1:55:40 P.M. **Executive Session Re: Farmworker Housing Manager, I.T. Director, Wenatchee County River Parks Managers, Evaluations**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 1 hour and 15 minutes Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

3:11:05 P.M. **Move back to regular session**

3:11:11 P.M. **Board recesses until Tuesday session.**

**Tuesday, May 12, 2020**

9:03:45 A.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Deputy Clerk of the Board Susan Ward

9:04:31 A.M. **Executive Session Re: Fair and Expo Center Director Evaluation**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

9:20:24 A.M. **Move back to regular session**

9:20:48 A.M. **Recess**

9:33:22 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Allow for the Waiving of Competitive Bids – Re: Grant Funds for Election Based Equipment 20200511B4-4

9:33:27 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Supplement No. 8 to Contract No. 2016-03 with TranTech Engineering, LLC for Services Related to West Cashmere Bridge Replacement Project, County Road Project 693 (CRP 693)
2. Supplement No. 2 to Contract No. 2018-08 with Pacific Engineering & Design, PLLC for Services Related to Sunnyslope Sub-Basin Analysis (SD 2021)
3. Agreement with Selland Construction, Inc. for Wenatchee Heights Road Project, County Road Project 702 (CRP 702)
4. Statutory Warranty Deed for Dedication of Right of Way from Chelan-Douglas Land Trust to Chelan County

5. Temporary Permit to Reconnect Driveway with Calvin and Catherine Melton, Wenatchee Heights Road Project, County Road Project 702 (CRP 702)
6. Open Item

**9:37:40 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Supplement No. 8 to Contract No. 2016-03 with TranTech Engineering, LLC for Services Related to West Cashmere Bridge Replacement Project, County Road Project 693 (CRP 693) 20200511A5-8
2. Supplement No. 2 to Contract No. 2018-08 with Pacific Engineering & Design, PLLC for Services Related to Sunnyslope Sub-Basin Analysis (SD 2021) 20200511A5-9
3. Agreement with Selland Construction, Inc. for Wenatchee Heights Road Project, County Road Project 702 (CRP 702) 20200511A5-10
4. Statutory Warranty Deed for Dedication of Right of Way from Chelan-Douglas Land Trust to Chelan County 20200511R1-1
5. Temporary Permit to Reconnect Driveway with Calvin and Catherine Melton, Wenatchee Heights Road Project, County Road Project 702 (CRP 702) 20200511R1-2

**9:38:28 A.M. Executive Session: Public Works Director Evaluation**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**9:49:03 A.M. Move back to regular session**

**9:53:58 A.M. Recess**

**10:15:59 A.M. Community Development Director Jim Brown Discussion**

1. P 2006-006/PD 2006-001—Ravenwing Ranch Subdivision – Phase 2

**10:17:46 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Approval of P 2006-006/PD 2006-001—Ravenwing Ranch Subdivision – Phase 2 20200511B4-5

**10:17:50 A.M. Continued Discussion**

1. Notice of Hearing for ZTA 2020-05 Limited Text Amendments
2. Notice of Hearing for Hearing for Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development
3. Departmental Updates

10:29:01 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. On-Call Planning and Environmental Services Agreement Amendment 2 Mission Ridge MPR – **add on** 20200511A5-11

10:33:07 A.M. **Recess**

10:47:20 A.M. **Action**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 19 minutes – Public Notified**

11:36:15 A.M. **Move back to regular session**

11:37:08 A.M. **Executive Session Re: Fire Marshall Director Evaluation**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

11:49:16 A.M. **Move back to regular session**

11:53:49 A.M. **Recess**

**Wednesday, May 13, 2020**

4:18:57 P.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Deputy Clerk of the Board Teresa Venegas

4:19:42 P.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Request to install UV Air Scrubbers inside HVAC Systems throughout Chelan County campus – **add on** 20200511B4-6

4:20:17 P.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Chelan-Douglas Health District Phase 1.5 Proposal with letters of support from Chelan County Government, Douglas County Government and Community – **add on** 20200511C8-3

4:22:56 P.M. **Adjourn**

Board adjourns until Monday, May 18, 2020

Weekly Voucher Approval for Payment	20200511B4-1
Current Expense	\$850,857.57
Other Funds	<u>\$568,421.24</u>
Total All Funds	\$1,419,278.81

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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SUSAN WARD, Deputy Clerk of the Board